



**CALEDONIA COMMUNITY SCHOOLS  
REGULAR BOARD OF EDUCATION MEETING  
ADMINISTRATION OFFICE BOARDROOM  
DECEMBER 15, 2025**

**MINUTES**

**1. Call to Order** – President, Morris, called the meeting to order at 6:00 p.m.

**2. Pledge of Allegiance** – The Pledge of Allegiance was recited.

**3. Roll Call** – Secretary, Kohn, called the roll.

Present: Barber Garcia, Clement, Collins, Kohn, Morris, Nichols  
Absent: Brandow

**4. Student Representative** - No report was given.

**5. Public Comment** - There were no comments.

**6. Consent Agenda**

a. Motion by Barber Garcia and supported by Collins, that the board approve the consent agenda as presented:

1. December 2, 2025 Special Meeting Minutes
2. December 10, 2025 Committee of the Whole Minutes
3. December 10, 2025 Closed Session Minutes
4. November 2025 Payables
5. December 2025 Personnel Report

Ayes: Barber Garcia, Clement, Collins, Kohn, Morris, Nichols  
Nays: None  
Motion Carried.

**7. Superintendent Report** - A 31aa grant update was given and thanks to everyone who is a part of all the many concerts and special events during this holiday season.

**8. Discussion Items, Board Consideration, December 15, 2025, first reading**

- a. Filter First Program - A recap was provided regarding the district's water filtration and fountain replacement initiative in support of clean drinking water requirements.
- b. Administrative Group Contract - An overview of the main points of the contract was presented.

**9. Action Items**

- a. Duncan Lake Middle School 2026 Renovations
  - i. Motion by Barber Garcia and supported by Collins, that the Board approve the Guaranteed Maximum Price amendment with The Christman Company to initiate contracts for the 2026 Duncan Lake Middle School Renovations from 2023 bond funds for the following bid categories and amounts:

Demolition	X-Treme Demolition	\$ 107,300
Earthwork & Site Utilities	Site Work Solutions	\$ 60,505
Structural Concrete	Choice Concrete	\$ 97,770
Masonry	Burggrabe Masonry	\$ 230,512
Structural Steel	Van Dellen Steel	\$ 131,200
Roofing & Sheet Metal	Modern Roofing	\$ 162,359
Metal Panel Systems	Action Roofing	\$ 577,776
Glass/Aluminum Entrances	Grand Valley Glass	\$ 280,883
General Trades	JKB Construction	\$ 274,590
Walls & Ceilings	Ritsema Associates	\$ 318,239
Flooring & Hard Tile	Sobie Company	\$ 460,057
Painting/Wallcovering	Vork Brothers	\$ 26,955
Mechanical & Plumbing Systems	A&B Mechanical & Plumbing	\$ 344,929
Electrical & Fire Alarm	Circuit Electric	\$ 460,000
Food Service Equipment	Merchandise Equipment & Supply	\$ 425,184

for a total construction cost of \$4,442,030 and an overall cost of \$5,813,477.

Ayes: Clement, Collins, Kohn, Nichols, Barber Garcia, Morris

Nays: None

Motion Carried.

b. Calplex Guaranteed Maximum Price (GMP) Amendment

- i. Motion by Barber Garcia and supported by Collins, that the Board approve the GMP amendment with Rockford Construction, including the previously approved trade contracts of \$4,481,584 for a total project maximum cost of \$5,898,561.

Ayes: Kohn, Barber Garcia, Nichols, Collins, Clement, Morris

Nays: None

Motion Carried.

c. 2016 and 2014 Bond Refunding

- i. Motion by Barber Garcia and supported by Clement, that the Board adopt the resolution authorizing the refunding of the 2016 Series A and 2014 Bonds according to the terms in the resolution.

Ayes: Nichols, Barber Garcia, Clement, Collins, Kohn, Morris

Nays: None

Motion Carried.

d. Board Meeting Dates

- i. Motion by Barber Garcia and supported by Collins, that the Board schedule the January and February 2026 meeting dates as presented.

Ayes: Kohn, Nichols, Barber Garcia, Clement, Collins, Morris

Nays: None

Motion Carried.

e. Filter First Program

- i. Motion by Barber Garcia and supported by Collins, that the Board approve the purchase of water fountains with bottle fillers from Pittsburgh Water Cooler Service, Inc at a cost of \$90,526.09.

Ayes: Barber Garcia, Nichols, Collins, Clement, Kohn, Morris

Nays: None

Motion Carried.

f. Administrative Group Contract

- i. Motion by Barber Garcia and supported by Clement, that the Board approve the Administrator Group Contract as presented.

Ayes: Collins, Clement, Kohn, Barber Garcia, Nichols, Morris

Nays: None

Motion Carried.

**10. Discussion Items, Anticipated Board Consideration, January 12, 2025**

- a. Sale of Former Dutton Elementary Property - The process of the sale is continuing to move forward.
- b. Field Lighting, Calplex Phase II - As part of the 2023 bond work, materials for field lighting at the new large CalPlex field are being purchased.
- c. Lawn and Landscape Contract - A Request for Bids was issued for a five-year district-wide lawn mowing and limited landscaping contract at various locations.
- d. Board (NEOLA) Policy Updates - The first reading of the next NEOLA policy update is planned for January.
- e. Other Items - None

**11. Board Comments** - The agenda structure is being updated to include two opportunities for public comment. One at the beginning of the meeting focused on agenda items and one at the end of the meeting for other topics.

**12. Closed Session**

- a. Motion by Barber Garcia and supported by Clement that the Board convenes in closed session as per Michigan Compiled Laws MCL 15.268(a), at the request of the Superintendent, to conduct the Superintendent Evaluation.

Ayes: Barber Garcia, Clement, Collins, Kohn, Nichols, Morris  
Nays: None  
Motion Carried.

The Board met in closed session at 6:43 p.m.

- b. Motion by Clement, supported by Barber Garcia, that the Board reconvene in regular session.

Ayes: Brandow, Barber Garcia, Clement, Collins, Kohn, Nichols, Morris  
Nays: None  
Motion Carried.

The Board reconvened in regular session at 8:48 p.m. with no action being taken during closed session.

**13. Anticipated Action Item**

- a. Superintendent Evaluation Rating
  - i. Motion by Barber Garcia and supported by Clement, that the Board accept the Superintendent's 2025 evaluation with a final rating of Effective.  
Ayes: Barber Garcia, Clement, Collins, Kohn, Nichols, Morris  
Nays: None  
Motion Carried.

**14. Adjournment**

- a. Motion by Barber Garcia and supported by Nichols to adjourn at 8:50 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a regular board meeting held on the 15th day of December 2025, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 19th day of January 2026..

**Jessica Kohn, Secretary**  
**Board of Education**