



**CALEDONIA COMMUNITY SCHOOLS  
BOARD OF EDUCATION COMMITTEE OF THE WHOLE  
ADMINISTRATION OFFICE BOARD ROOM  
DECEMBER 10, 2025**

**MINUTES**

**1. Call to Order** – President Morris called the committee to order at 6:00 p.m.

**2. Pledge of Allegiance** – The Pledge of Allegiance was recited.

**3. Roll Call** – Secretary, Kohn, called the roll.

Present: Barber Garcia, Clement, Collins, Kohn, Morris, Nichols (arrived 6:12 pm)  
Absent: Brandow

**4. Public Comment** - There were no comments.

**5. Superintendent Report**

- a. Meeting Agenda Structure & Locations - Discussed potential adjustments for the upcoming year, including agenda structure, timing of agenda release, and meeting locations.
- b. Early Childhood Programming - A presentation was provided outlining current early childhood program offerings, enrollment, and opportunities for potential expansion.
- c. Other Items - Neola policy updates will begin in January. The Village DNR grant application was not funded.

**6. Discussion Items (Anticipated Board Consideration, January 12, 2025)**

- a. Sale of Former Dutton Elementary Property - A purchase agreement has been received.
- b. Field Lighting, Calplex Phase II - As part of the 2023 bond work, materials for field lighting at the new large CalPlex field are being purchased.
- c. Lawn and Landscape Contract - A Request for Bids was issued for a five-year districtwide lawn mowing and limited landscaping contract at various locations.
- d. Other Items - None presented.

## **7. Discussion Items (Anticipated Board Consideration, December 15, 2025)**

- a. Duncan Lake Middle 2026 School Renovations - As a part of the 2023 bond, the district is continuing renovations at the Duncan Lake Middle School. This selection of renovations will include: cafeteria, kitchen, reconstruction of the event entrance way, and replacement of the fascia band around the building.
- b. Calplex GMP Amendment - To complete CalPlex Phase II, a GMP amendment was presented, incorporating all hard construction costs, fees, and contingency funds for full project transparency. This follows prior approval of bid results.
- c. 2016 and 2014 Bond Refunding -The district reviewed refunding options for the 2014 Building & Site Bonds (\$9.9M) and the 2016 Refunding Bonds, Series A (\$11.1M). Bonds would be sold together as 2026 refunding bonds totaling \$23.5M. The 2014 Bonds will only be refunded if the market yields at least 1.5% net present value savings. If not achieved, only the 2016 Series A refunding will proceed.
- d. 2026 Board Meeting Schedule - The January and February 2026 meeting dates were discussed with some trustees noting the dates they are unable to attend. Also, the May meeting date was reviewed and will remain as proposed
- e. Other Items - Superintendent Evaluation Rating

## **8. Board Comments**

- a. Future discussion requested on topics of food service, graduation honors, and cell phone policies.

## **9. Closed Session**

- a. Motion by Clement and supported by Barber Garcia that the Board convenes in closed session as per Michigan Compiled Laws (MCL) 15.268(h) to consider material exempt from discussion or disclosure by state or federal statute and MCL 15.268(a), at the request of the Superintendent, to conduct the Superintendent Evaluation.

Ayes: Barber Garcia, Clement, Collins, Kohn, Nichols, Morris

Nays: None

Motion Carried.

The Board met in closed session at 7:58 p.m.

- b. Motion by Clement and supported by Nichols that the Board reconvenes in regular session.

Ayes: Barber Garcia, Clement, Collins, Kohn, Nichols, Morris

Nays: None

Motion Carried.

The Board reconvened in regular session at 10:41 p.m. with no action being taken during closed session.

**10. Adjournment**

- a. Motion by Clement and supported by Nichols to adjourn at 10:42 p.m.

I hereby certify that the attached are a true copy of the approved minutes of a board committee of the whole held on the 10th day of December 2025, and that said approved minutes have been available to the public at the address designated on the posted public notice of said meeting from and after the 22nd day of December 2025.

**Jessica Kohn**  
**Secretary, Board of Education**